NGMS PTSA Mini-Grant Request
Turn In Deadline: Friday, September 28, 2018

1. Suggestion for expenditure of PTSA funds. If possible, please include a modification of the total request in case entire project cannot be funded.

2. Please give specific, concise description of the item(s) requested, including supplier, unit cost, number needed, model/serial #. *Note: Total $ amount must include shipping/handling and any tax if applicable.* Please be as specific as possible when calculating the amount of your request. **The PTSA will only be responsible for the APPROVED amount of the Mini-Grant. If the order exceeds the approved amount, YOU will be responsible for the difference.**

3. Check One: Grade level   Department Request   School-Wide Use

4. Approximate number of students benefited:

5. State how your project enhances school curriculum and/or supports the School Improvement Plan:

6. Comments:

7. Submitted by: Email:

*If completing request electronically, please email request to blalock@triad.rr.com

**If you are submitting a hard copy, please return the completed form to the PTSA Mailbox (in the Mini-Grant "yellow" folder) in the front office.